



Sketchydog Ltd Covid-19 Risk Assessment

What are the hazards?	Who might be harmed	Controls Required	Additional Controls	Action by who?	Action by when?	Date Done
Spread of Covid-19 Coronavirus	<ul style="list-style-type: none"> • Staff • Customers • Cleaners • Contractors • Drivers • Vulnerable groups– elderly, pregnant, those with existing underlying health conditions • Anyone else who physically comes in contact with you in relation to your business 	<p><u>Hand Washing</u></p> <ul style="list-style-type: none"> • Hand washing facilities with soap and water in place. • Stringent hand washing taking place. • Hand washing guidance on display. • Drying of hands with disposable paper towels. • Gel sanitisers in any area where washing facilities not readily available 	<p>Employees to be reminded on a regular basis to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels. Also reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with hands.</p> <p>To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice - Posters, leaflets and other materials are available for display.</p> <p>Hand sanitising stations to be set up on all entrances/exits</p>	Managers and Head chefs	All to be actioned by July 19 th 2021	

		<p><u>PPE</u></p> <p>Where PPE is a requirement for risks associated with the work undertaken the following measures will be followed-</p>	<p>Staff and customers are not required to wear face coverings but may do so if they want to without prejudice</p>			
		<p><u>Communal paraphernalia</u></p>	<p>Darts and pool cues are to be kept behind the bar and sanitised between uses</p>			
		<p><u>Symptoms of Covid-19</u></p> <p>If anyone becomes unwell with a new continuous cough or a high temperature in the workplace they will be sent home and advised to follow the stay at home guidance. i.e. self isolate for 14 days</p> <p>Line managers will maintain regular contact with staff members during this time.</p>	<p>I</p> <p>Internal communication channels and cascading of messages through line managers will be carried out regularly to reassure and support employees in a fast changing situation.</p> <p>Line managers will offer support to staff who are affected by Coronavirus or has a family member affected.</p>			

		<p>Training Full training to be given to staff concerning working safely regarding Covid 19.</p>	<p>Regular communication of mental health information and open door policy for those who need additional support.</p> <p>Training notes specific to Covid-19 safety measures to be issued to all staff and discussed with their line manager</p>			
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